



**Investment  
Agriculture  
Foundation**  
of British Columbia

# SMALL PROJECTS PROGRAM INFORMATION

## What is the Small Projects Program?

We developed this program to expedite the approval process for small-scale projects. The program has been so successful that the project funding cap was doubled to \$10,000 in April 2006. The funding cap and expedited approval process are the primary distinctions between our regular funding application stream and the Small Projects Program.

## What is a small project?

*If you are seeking \$10,000 or less in funding, your project will likely be considered a small project, but there are some exceptions.*

Please discuss your project idea with us before completing an application form to ensure your idea is eligible for funding and to determine if the Small Projects Program is the right fit.

Small projects are as diverse as BC's agriculture industry. They can include, but are not limited to, demonstration projects, applied research projects, speaker costs, education projects and marketing plan development.

Projects must be completed within one year. Project funding is not intended for sub-components of larger projects. We do not support core, capital and lobbying expenditures.

Projects are funded on a cost-shared basis. This means we are willing to invest in your project when industry is also willing to invest its own money. In kind contributions will be taken into consideration but are not eligible as matching contributions.

## Who is eligible?

*The Small Projects Program is ideally suited for smaller and emerging industry organizations.*

Eligible applicants consist of industry associations, co-operatives, marketing boards and commissions, corporations, partnerships, and sole proprietorships. In the case of private firms or individuals, a syndicate or group cooperating on a project is preferred over a single private applicant.

## How time-consuming is the process?

In order to keep funding easily accessible, we have limited the paperwork for the Small Projects Program. Applications can be processed relatively quickly, but only if they are completed fully to the satisfaction of your Program Manager. They may require additional information from you during the application process. How quickly you respond may impact how quickly you receive a decision.

*The streamlined approach to project funding has received positive feedback from industry organizations.*

"The application was very straightforward and the Program Manager helped shepherd us through the process," says Cathleen Kneen, executive director of the BC Food Systems Network, which received \$3,000 for a food security conference.

## Who approves projects?

The Small Projects Adjudication Committee will review your application and determine whether your project is approved. It has the discretion to determine an appropriate level of support depending upon your financial situation and the overall benefit of the project to industry.

## Are there application deadlines?

Unlike our regular funding application stream, which has set application deadlines during the year, you can submit a small project application at any time. Be sure to initiate your application well before the start of your project or event to allow plenty of time for application development and decision.

*Allow at least 30 days prior to the start of your project for a decision on a completed application form. Late applications will not be considered.*

## If I have an idea for a project, what should I do?

Contact us. We can help you determine if your project idea is eligible and if it is a good fit for the Small Projects Program.

Email: [funding@iafbc.ca](mailto:funding@iafbc.ca)

Phone: 250.356.1662

---

To find out more about the Investment Agriculture Foundation and its programs, visit: [www.iafbc.ca](http://www.iafbc.ca)

*Funding provided by:*



Revised: February 2009